

**BRIGHTON & HOVE CITY COUNCIL**  
**POLICY & RESOURCES COMMITTEE**

**4.00pm 3 DECEMBER 2015**

**AUDITORIUM - THE BRIGHTHELM CENTRE**

# **DECISION LIST**

## **Part One**

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### **80 TARGETED BUDGET MANAGEMENT (TBM) 2015/16 MONTH 7**

*Contact Officer:* Jeff Coates

*Tel:* 01273 292364

*Ward Affected:* All Wards

- 1) Note the forecast risk position for the General Fund, which indicates a budget pressure of £1.653m. This consists of £1.111m on council controlled budgets and £0.542m on the council's share of the NHS managed Section 75 services.
- 2) Note the forecast for the Housing Revenue Account (HRA), which is an underspend of £0.512m.
- 3) Note the forecast for the Dedicated Schools Grant which is an underspend of £0.035m.
- 4) Note the forecast outturn position on the capital programme.
- 5) Approve the capital programme variations and reprofiles in Appendix 3 and new capital schemes in Appendix 4.

### **81 BUDGET PLANNING & RESOURCE UPDATE - INTEGRATED SERVICE AND FINANCIAL PLAN INITIAL PROPOSALS 2016/17 - 2019/20**

*Contact Officer:* James Hengeveld

*Tel:* 01273 291242

*Ward Affected:* All Wards

- 1) Notes the updated forecasts for resources and expenditure for 2016/17 and an estimated budget savings requirement for 2016/17 based on two council tax propositions.
- 2) Notes the approach taken to identifying savings in the context of the council's draft Corporate Plan and Medium Term Financial Strategy.

- 3) Notes the detailed draft proposals for savings in 2016/17 towards meeting a budget gap based on a council tax increase of 1.99% or a council tax freeze.
- 4) Notes the 4 year Service & Financial Plans and projected 4-year draft savings proposals at Appendices 1 and 2.
- 5) Directs that all of the draft savings proposals identified at Appendices 1 and 2 be subject to further consultation and engagement, meeting statutory requirements where required.
- 6) Notes the indicative allocations of one-off resources for 2016/17 set out in table 1 subject to the identification of sufficient further one-off resources to fund the proposed allocations.
- 7) Notes the update on the HRA budget set out in paragraphs 3.27 to 3.30.
- 8) Notes the Capital Investment Programme update set out in paragraphs 3.31 to 3.33.

## **82 TREASURY MANAGEMENT POLICY STATEMENT 2015/16 (INCLUDING ANNUAL INVESTMENT STRATEGY 2015/16) – MID YEAR REVIEW**

*Contact Officer:* James Hengeveld                      *Tel:* 01273 291242  
*Ward Affected:* All Wards

- 1) That Policy & Resources Committee endorses the key actions taken during the first half of 2015/16 to meet the treasury management policy statement and practices (including the investment strategy) as set out in this report.
- 2) That Policy & Resources Committee notes that the approved maximum indicator for investment risk of 0.05% has been adhered to and the authorised limit and operational boundary have not been exceeded in the first half of the year.

## **83 LIFE EVENTS FEES AND CHARGES FOR 2015/16 / 2016/17**

*Contact Officer:* Paul Holloway                      *Tel:* 01273 292005  
*Ward Affected:* All Wards

That Members are requested to approve a proposal to increase fees and charges for Life Events services as set out in the appendices, for the last quarter of the current financial year (2015/16) and for the financial year 2016/17.

## **84 SUPPORT FUNCTIONS REVIEW**

*Ward Affected: All Wards*

- 1) Note the update on the wider Support Functions Review, as detailed in this paper.
- 2) Agrees that the council enters into an intra-authority agreement with the Orbis partners.
- 3) Agrees that the following BHCC services partner with Orbis:
  - ICT
  - Internal Audit & Corporate Fraud
  - Human Resources & Organisational Development
  - Property & Design
  - Finance & Procurement
  - Revenues & Benefits
- 4) Agrees that these services are delivered through Orbis as soon as practicable, with the timing of operational changes being subject to due diligence.
- 5) Recommends to Full Council that:
  - Brighton & Hove City Council joins the Orbis Joint Committee as a founding partner, with the terms of reference as set out in appendix 2 (as they now stand) subject to necessary modifications to reflect expanded membership and the Council's committee system.
  - It appoints Cllr Les Hamilton to the Orbis Joint Committee on behalf of BHCC.
- 6) Subject to Council agreeing to recommendation 2.5 above and satisfactory due diligence, delegate the power to enter into the inter-authority agreement and the power to make the final decision on operational changes to the Chief Executive, Section 151 Officer and the Monitoring Officer and authorise the same to take all steps necessary or incidental to the implementation of the recommendations.

## **85 CONSTRUCTION CONSULTANCY FRAMEWORK AGREEMENT**

*Contact Officer: Amy Wilkinson*

*Tel: 01273 291811*

*Ward Affected: All Wards*

- 1) Approves the procurement of a framework agreement for construction related consultancy with a term of four years;
- 2) Grants delegated authority to the Executive Director Environment, Development and Housing to manage the procurement of the framework agreement referred to in 2.1 above, including the award and letting of the

framework agreement.

## **86 PROCUREMENT OF CASH IN TRANSIT SERVICES**

*Contact Officer:* Jane Strudwick *Tel:* 01273 291255  
*Ward Affected:* All Wards

- 1) That the Policy & Resources Committee authorises the Section 151 Officer to procure and award a contract for cash in transit services through a tendering process for companies listed on the relevant ESPO framework or through a full OJEU tender process as appropriate.
- 2) That the Policy & Resources Committee agrees to a contract period of 2 years and authorises the Section 151 Officer to enter into an optional extension for a further 2 years subject to satisfactory performance of the contract.

## **87 CORPORATE PROCUREMENT OF RENEWABLE ELECTRICITY ENERGY SUPPLIES**

*Contact Officer:* Angela Dymott *Tel:* 01273 291450  
*Ward Affected:* All Wards

That Policy & Resources Committee notes the decision made by the Assistant Director (Property and Design) in conjunction with the Chair of the Policy & Resources Committee taken under urgency powers to transfer our corporate electricity supplies within our existing and future supply contracts from a 100% renewable energy tariff to a standard tariff for value for money reasons.

## **88 PERFORMANCE UPDATE REPORT Q2 2015/16**

*Contact Officer:* Andy Edwards *Tel:* 01273 296823  
*Ward Affected:* All Wards

To review progress in relation to Corporate KPIs particularly corrective measures outlined for 'red' and 'amber' indicators and provide ongoing support and challenge to lead officers to bring performance back on track.

## **90 COMMITTEE TIME TABLE 2016-17**

*Contact Officer:* Mark Wall *Tel:* 01273 291006  
*Ward Affected:* All Wards

That the proposed time table of meetings for the 2016-17 municipal year be agreed; subject to any necessary amendments following changes to the Constitution and/or committees' requirements.

## **91 TRANSITIONAL OFFICER ARRANGEMENTS FOR FINANCE & RESOURCES FUNCTIONS**

*Contact Officer:* Abraham Ghebre-Ghiorghis                      *Tel:* 01273 291500  
*Ward Affected:* All Wards

- 1) That Members agree the transitional arrangements and consequential changes to Officer delegations set out in paragraphs 3.3.1 to 3.3.5 of the report pending the appointment of a permanent Executive Director of Finance & Resources;
- 2) That the above arrangements come into effect from 5 December 2015 and that the Monitoring Officer be authorised to make the necessary changes to the scheme of delegations to Officers to reflect the above pending the permanent arrangements.
- 3) That Members appoint Pinaki Ghoshal, Executive Director of Children's Services, as the Council's representative in the Sussex Community NHS Trust.

## **92 NEW ENGLAND HOUSE & LONGLEY INDUSTRIAL ESTATE**

*Contact Officer:* Alan Buck    *Tel:* 01273 292287  
*Ward Affected:* St Peter's & North Laine

- 1) That the committee agrees the Heads of Terms ("HoTs") set out in Appendix 1, as forming the basis for a development agreement with Arcus-PCD, in order to work towards the integrated mixed-use development of the New England House and Longley Industrial Estate sites and secure the refurbishment and expansion of New England House, together with substantial levels of new employment floorspace and housing.
- 2) That the committee notes that the HoTs includes reference to the possible use of compulsory purchase powers to acquire the long leasehold interest of the Longley Industrial Estate, while continuing to help facilitate an agreed sale of the lease from the current leaseholder to Arcus.
- 3) That the committee authorises the Head of Legal Services to enter into (a) the development agreement referred to in the HoTs and if compulsory purchase is not required (b) the lease referred to in the HoTs,
- 4) That the committee agrees that if the development agreement is entered into but the parties agree that compulsory purchase of the leasehold interest referred to in 2.2 is necessary, a further report will be required to authorise the making of such an order.